

# MISSISSIPPI – DOCUMENT DELIVERY PROCESSES

## 1.) Reservation and Compliance

- Reserve loan via Mississippi Home Corp (Mitas)
- Upload compliance package to Mississippi Home Corp (Mitas)

## 2. Closed Loan File – effective 11/19/18

- Upload closed loan file in 3 separate uploads to Lender Online - Request for Funding Package 3  
<https://lenders.ahfa.com/Bin/Display.exe/ShowSection>  
(see Request for Funding Checklist for stacking order of each section) <http://servsol.com/lenders/ahfa-documents>
  - A. Closing Package
  - B. Credit Application Package
  - C. Disclosures Package

## 3. Conditions – effective 11/19/18

- Upload conditions to Lender Online - Request for Funding Package 3  
<https://lenders.ahfa.com/Bin/Display.exe/ShowSection>
  - UPLOADED FUNDING SUSPENSE ITEMS
- Locate the email sent by ServiSolutions reviewer (with conditions attached), reply all to that email advising conditions are uploaded to eDocs

## 4. Final Documents

- Mail original final documents to:  
Alabama Housing Finance Authority  
Attn: Final Document  
7460 Halcyon Pointe Dr., Suite 200  
Montgomery, AL 36117